



INFORMATION TEXT FOR VISITOR

DOKÜMAN NUM.: KVK / ZAYM.01
YAYINLANMA TARİHİ: 20.01.2020
REVİZYON NUM.: 000
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DAĞITIM BİRİMLERİ:

PAY KLASÖRÜ-YAYIN BİRİMİ / KVK BELGELERİ
WEB SİTESİ-YAYIN BİRİMİ (x1): DOKÜMAN PDF
DANIŞMA BİRİMİ (x1): KONTROLLÜ KOPYA DOK.
FABRİKA GİRİŞİ (x1): KONTROLLÜ KOPYA DOK.

OMSA METAL INDUSTRY DOMESTIC AND FOREIGN TRADE COMPANY

INFORMATION TEXT FOR VISITOR ABOUT PROCESSING PERSONAL DATA

Value Visitor, we want to inform you about Law on Protection of Personal Data.

Pursuant to the Law on the Protection of Personal Data No. 6698, your personal data, including any information that makes your identity specific or identifiable and your personal data with special qualifications, can be processed by OMSA METAL INDUSTRY DOMESTIC AND FOREIGN TRADE COMPANY.

The processing of personal data refers to any transaction performed on data such as obtaining, saving, storing, preserving, modifying, rearranging, disclosing, transferring, classifying, or preventing its use.

Protection of your personal data is vital to us. We would like to inform you that we will take all necessary precautions in this regard and continue to be extremely transparent.

• PURPOSE OF PROCESSING PERSONAL DATA

Your collected personal data, ensuring the legal and commercial security of people who have a business relationship with our Company and our Company, ensuring the security of office and factory physical space by our Company, conducting internal audit activities, carrying out storage and archive activities, creating and monitoring visitor records, administrative and judicial cases. The fulfillment of the obligation to notify the relevant / authorized public institutions (such as courts, law enforcement officers), can be processed for purposes such as the fulfillment of Occupational Health and Safety studies pursuant to Law No. 6331. For these purposes, your image, identity and communication data can be saved.

• TRANSFER OF YOUR PERSONAL DATA

For the purposes listed above, your data is processed, stored securely, and it is never shared with third parties, except for the obligation to notify public institutions, legal regulations and your explicit consent. Your personal data; In accordance with the obligations arising from legal regulations such as SGK, Labor Law No. 4857, VUK, TTK, OHS Law, to the authorized public institutions / organizations, information companies and / or intermediary companies we receive support in physical space security, our business partners and local / international organizations we receive support in our business processes. can be transferred within the framework of your legal basis and your consent.

• THE METHOD OF COLLECTING YOUR PERSONAL DATA

Your personal data is collected by our company in order to carry out our commercial activities and to ensure the safety of our field and you, through different channels and for different legal reasons. In this context, your personal data could be collected from other third parties outside from **OMSA METAL INDUSTRY DOMESTIC AND FOREIGN COMPANY** as through the channels such as closed circuit display systems, visitor registration systems, verbal, written or electronic media, our domestic / foreign affiliates, the program partner institutions and organizations we cooperate with, official institutions.

• YOUR RIGHTS REGARDING ARTICLE 11 OF THE KVK LAW

As personal data owners, if you submit your requests regarding your rights to our Company by the methods set out below in this Disclosure Text, our Company will conclude the request free of charge as soon as possible and within 30 days at the latest. However, if a fee is foreseen by the Personal Data Protection Board, the fee determined by our Company will be charged.

Within this context you have the rights of, **a)** To learn whether your personal data is processed, **b)** To request information about the personal data if it is processed, **c)** To learn the purpose of processing personal data and whether they are used in accordance with its purpose, **d)** To learn the third parties whom your data is transferred domestically or abroad **e)** requesting correction of personal data in case of incomplete or incorrect processing, and requesting notification of the transaction performed within this scope to third parties to whom personal data has been transferred, **f)** Although it has been processed in accordance with the provisions of the KVK Law and other relevant laws, you can request that personal data be deleted or destroyed if the reasons requiring its processing disappear and you can request that the action taken in this context be reported to third parties to whom personal data has been transferred **g)** Objection to the emergence of a result against the person by analyzing the processed data exclusively through automated systems **h)** Request the removal of the damage in case the personal data is damaged due to illegal processing of the data.

• DATA RESPONSIBLE AND RELATED PERSON INFORMATION REQUEST METHODS

In accordance with the KVK Law, you can send your request regarding the exercise of your rights mentioned above to our Company through other methods determined by the written or Personal Data Protection Board and through the channels mentioned below.

As the relevant person, you must submit your claims to our Company by providing the necessary documents to identify your identity in writing. In this context, you can use the "Contact Information Request Form" document under the title of Protection of Personal Data at www.omsametal.com.tr, and the document / information that may be requested according to your request, in order to manage your applications to our Company within the scope of Article 11 of the KVK Law, in a right and fast manner. We recommend that you make it personally or by post providing the necessary documents to identify your identity.

In addition, you can send us your request via the kisiverim@omsametal.com.tr addressed to the information request form of the relevant person, as a secure electronic signature to omsametal@hs03.kep.tr or as an Online user (if you have a registered e-mail address of the company).

For more detailed information, you can review the contact information request form.

You can send your applications to us in writing with the "Contact Person Information Request Form" in the Personal Data Protection Law No. 6698 and the methods specified by the Personal Data Protection Authority and to be determined later.

TRADE REGISTER NUMBER: 25980

CENTRAL REGISTRATION SYSTEM NUMBER: 0642074297500001

TRADE NAME: OMSA METAL SANAYİ İÇ VE DIŞ TİC. ANONİM ŞİRKETİ (OMSA METAL INDUSTRY DOMESTIC AND FOREIGN TRADE COMPANY)

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